

TPSI Board Meeting Minutes  
September 2, 2009

Attendees:

Pat Sullivan	Carmen Casas	Sue Knapp
Kathy Solano	Karen Keegan	Colleen Fritze
Michelle Widdel	Nels Kerwick	Barb LoPiccolo

- I. Welcome/Call to Order
- II. Minutes Accepted from July 17, 2009 Meeting
- III. Treasurer's Report
  - A. *Checking Account Balance - \$15,003.09*
  - B. *Fall Raquette Lake Weekend Deposits to date - \$1,852.50*
  - C. *Net Checking Account Balance – Funds Available - \$13,150.59*
- IV. Website Report
  - A. *WWW.TPSI.ORG*
  - B. *The 2009 reunion pictures are posted Items may be added to the website by contacting Nels Kerwick at [thetaweb@twcny.rr.com](mailto:thetaweb@twcny.rr.com)*
  - C. *An upgraded version of the web was needed to support the volume of pictures and videos*
- V. Unfinished Business
  - A. *Newsletter- Carmen Casas is completing the work for the Fall 2009 newsletter. The newsletter will contain tickets for the 50/50 raffle*
  - B. *2009 Fall Raquette Lake*
    1. Jack Sheltmire Recognition
      - a) Ann Graziadei and Kathy Pawelko are organizing the presentation.
      - b) Estimated costs for the presentation include:

Sheltmire canoe will cost \$275 (\$200 for the canoe & \$75 for the welding to re-size the canoe to a smaller version)

Flags will add another \$25 or so, plus \$20 for the embroidery on the one flag and Sue Knapp silkscreening on the other

Board has authorized that the expenditure not exceed \$400

2. Guest Chef/Kelly Davis
  - a) Kelly supposed to connect with Debbie Mattoon – new food service director at RL. Kelly Davis made contact on 9/3/2009
3. Staff House Updates
  - a) A new person with sewing skills will be looking at the staff house cushions and may be able to have work completed by Raquette Lake Weekend

C. *2010 Winter Raquette Lake*

1. Winter Raquette Lake February 12-14, 2010

D. *Reunion Report*

1. Reunion article in newsletter summarizing all events.
2. 88 Remaining blankets- discussion occurred on the distribution of the remaining blankets
3. Board authorized the purchase of a Theta Phi shirt from Carolyn Leach to auction at Fall 2009 Raquette Lake

E. *Fundraising*

1. We require approximately \$1500 per year to support annual expenditures (website, newsletter, memorials, postage, phone, annual gift (if approved))
2. Annual 50/50 and RL Weekend auction yielded approximately \$3200 in 2007 and \$2600 in 2008. A chairperson to coordinate the Fall 2010 RL weekend auction will need to be determined from the general membership or the auction will not be held in the following years.
3. The Theta Phi/Marjorie Dey Carter Scholarship Fund completed after 2009 (\$1000/year) and 2010 (\$1000/year) contributions. Sue Knapp will verify this calculation Money still in fund. Cortland College Foundation controls the fund. Karen Hegeman interested in following through.
4. Sue Knapp also shared the four ways to give to Theta Phi Affiliated Initiatives
  - a) Tax Deductable methods
    - (1) *Theta Phi/Camp Huntington Project Fund – Each year Theta Phi and the Director of Camp Huntington collaborate to select a Funding Project for Theta Phi. This year's project is refurbishment of curtains, seat cushions and rugs for the Staff House. Any funds left over will be rolled over to the following year's selected project.*
    - (2) *Theta Phi/Camp Huntington Program Endowment Fund – Seeded with a \$35,000 donation from Theta Phi, this fund will pay out annually in perpetuity according to the funds available. Funding will be applied at the discretion of the Director of Camp Huntington, to activities relevant to the advancement of educational opportunities for students of Huntington Camp's Environmental and Outdoor Education Programs.*

(3) *Theta Phi/Marjorie Dey Carter Scholarship Fund – Seeded by \$10,000 from Theta Phi, as well as many donations from sisters over the past 10 years, this \$1,000 scholarship is awarded annually as funds permit. With ongoing donations this scholarship could become an endowment capable of paying out scholarships in perpetuity. Funding would need to reach an approximately \$25,000 threshold for this to be possible.*

(a) Simply specify on the comments line of your check to dedicate funds to the program of your choice from the above, with check made out to Cortland College Foundation, and send your donation to:

Cortland College Foundation  
Brockway Hall Rm 312  
Cortland, NY 13045

b) Not Tax Deductable

(1) *You may also give directly to Theta Phi Sorority, Inc. in order to support annual operating expenses. Send TPSI donations payable to TPSI, to:*

Susan Knapp, Treasurer  
7213 Woodchuck Hill Road  
Fayetteville, NY 13066

VI. New Business

A. *Family Trees*

1. Gail Webster is interested in gathering information and completing family trees

VII. Announcements

A. *Next Meeting: Friday October 9,2009 at Raquette Lake*

VIII. Adjourn

Respectfully Submitted

Michelle Widdel

